



Van Buren Conservation District

July 27, 2022

10:00 AM

Van Buren Conservation District – 1035 E Michigan Ave., Paw Paw, MI 49079

Agenda

Call to Order – Regular Business Meeting

Roll Call of Board Directors:

- Chairperson, Bill VanTassel
- Vice-chairperson, Jan Petersen
- Treasurer, Carl Druskovich
- Secretary, Paulette Rybarski
- Member, Ron Klein

Approval of Agenda

Approval of Minutes

- June 22, 2022 Regular Board Minutes

Public Comment

Treasurer's Report

- June 2022 Financial Statements
- Payment of Bills for July 2022
- Payroll & Paid Time Off Accumulation Report for June 2022
- Business Plan Quarterly Review
- FY 22 Budget Quarterly Review
- Draft FY 23 Budget Review

Old Business:

- **USDA Leasing Opportunity**
- **Red Arrow Property Driveway and Storage**
- **Policy Review**
 - **Budget Appropriations Act Policy**
 - **Credit Card Policy**
 - **Freedom of Information Act (FOIA) Policy**
 - **Investments Policy**
- **Job Description Updates**
 - **Administrator**
 - **Deputy Administrator**
 - **Administrative Associate**
 - **Outreach Coordinator**
 - **Recycling & Materials Management Coordinator**

New Business:

- **Digitized Records Cost**
- **CISMA Training Request**
- **ABC Bottle Cap Recycling Partnership**



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- **FY 23 Tree Sale**
 - **White Oak Initiative**
- **Seasonal Conservation Associate Transition**
- **Request for Michigan Natural Resources Trust Fund (MNRTF) Support**

PA 116/Right to Farm/PDR for Review:

Board of Director Reports

- Chairperson - verbal
- Vice Chairperson - verbal
- Treasurer - verbal
- Secretary - verbal
- Member - verbal

Van Buren Conservation District Staff Reports

- Deputy Administrator's Report - verbal and written
- Administrator's Report - verbal and written
- Ag Conservation/Water Quality Projects Report - written
- CISMA Report - written
- Education & Water Quality Report - written
- MAEAP Report - written
- NACD/NRCS TA Report - written
- Outreach Report - written
- Produce Safety Report - written
- Resource Recovery Report - written

Cooperating Agency Reports

- FSA Report - none
- Land Preservation Board Report - none
- MDARD Report - written
- MSUE Report - none
- NRCS - none
- VBCD Foundation Board - none

Other Correspondence: None.

Next Board Meeting: August 24, 2022 | 10:00 AM | VBCD Office | 1035 E Michigan Ave., Paw Paw, MI 49079

Adjournment: