



Van Buren Conservation District

May 24, 2023

10:00 AM

Van Buren Conservation District – 1035 E Michigan Ave., Paw Paw, MI 49079

Agenda

Call to Order – Regular Business Meeting

Roll Call of Board Directors:

- Chairperson, Bill VanTassel
- Vice-chairperson, Jan Petersen
- Treasurer/Personnel Liaison, Carl Druskovich
- Secretary, Paulette Rybarski
- Member, Ron Klein

Approval of Agenda

Approval of Minutes

- April 26, 2023 Regular Board Meeting Minutes

Public Comment

Treasurer's Report

- April 2023 Financial Statements
- Payment of Bills for May 2023
- Payroll & Paid Time Off Accumulation Report for April 2023

Old Business:

- **VBCD Property Update**
- **VBCD Foundation**
- **Management Team Update**
- **2023 Annual Meeting**
- **VBCD 80th Anniversary**
- **Five-year Long-range Plan**
- **Policy Review:**
 - **Budget Appropriations Act Policy 2022.01 (Post-attorney Review)**
 - **Budget Appropriations Act Policy 2023.01 (First Review)**
 - **Conservation District Structure Policy 2022.01 (Post-attorney Review)**
 - **Conservation District Structure Policy 2023.01 (First Review)**
 - **Credit Card Policy 2022.01 (Post-attorney Review)**
 - **Credit Card Policy 2023.01 (First Review)**
 - **Employee Classification Policy 2022.03 (Post-attorney Review)**
 - **Employee Classification Policy 2023.01 (First Review)**
 - **Office Work Hours Policy 2022.01 (Post-attorney Review)**
 - **Office Work Hours Policy 2023.01 (First Review)**
 - **Overtime Compensatory Time Policy 2022.01 (Post-attorney Review)**
 - **Overtime Compensatory Time Policy 2023.01 (First Review)**



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New Business:

- **Conservation Technician Credit Card**
- **Request for Letter of Support for Columbia Township Spark Grant Application: Columbia Township Park**
- **Grant Application Submitted:**
 - **Michigan Department of Environment, Great Lakes, & Energy | Van Buren County Municipal Transfer Station Recycling Infrastructure Project | \$1,032,980.89 project cost | expected decision date August 2023**
- **Grants Awarded:**
 - **State of Michigan | MICorps Volunteer Stream Monitoring Program Maintenance Grant | \$2,000.00 awarded | \$1,262.00 match | June 1, 2023 expected start**
 - **State of Michigan | MICorps Volunteer Stream Clean Up Grant | Paw Paw River Clean Up | \$2,877.06 awarded | \$721.20 match | June 1, 2023 expected start**
 - **Michigan Department of Agriculture and Rural Development | Research of Spotted Lanternfly in Southwest Michigan | \$13,672.00 awarded | \$0 match | May 1, 2023 start**
 - **U.S Forest Service Great Lakes Restoration Initiative | Maintaining Quality Wetlands Throughout the Jones Conservation Corridor | \$47,737.00 awarded | \$11,933.63 match | start as soon as paperwork executed**
 - **Keep Michigan Beautiful Foundation Shirley Richardson Mini-Grant Program | Van Buren State Trail Project | \$750.00 awarded | May 1, 2023 start**

Committee Updates:

- **Fund Development**
- **Property Development**

Farmland and Open Space Preservation [Part 361 (Public Act 451 of 1994)] Applications for Review:

Board of Director Reports

- Chairperson – verbal
- Vice Chairperson – verbal
- Treasurer – verbal
- Secretary – verbal
- Member – verbal

Van Buren Conservation District Staff Reports:

- Deputy Administrator's Report – verbal and written
- Administrator's Report – verbal
- Ag Conservation/Water Quality Projects Report – written
- CISMA Report – written
- MAEAP Report – written
- NACD/NRCS TA Report – written
- NRCS CT Report – written
- Outreach Report – written
- Produce Safety Report – written
- Resource Recovery Report – written

Cooperating Agency Reports:



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- FSA Report - none
- Land Preservation Board Report - none
- MDARD Report - written
- MSUE Report - none
- NRCS – none
- VBCD Foundation Board – none

Other Correspondence:

Next Board Meeting: June 28, 2023 | 10:00 AM | VBCD Office | 1035 E Michigan Ave., Paw Paw, MI 49079

Adjournment