



Van Buren Conservation District

September 27, 2023

10:00 AM

Van Buren Conservation District – 1035 E Michigan Ave., Paw Paw, MI 49079

Agenda

Call to Order – Regular Business Meeting

Roll Call of Board Directors:

- Chairperson, Bill VanTassel
- Vice-chairperson, Jan Petersen
- Treasurer/Personnel Liaison, Carl Druskovich
- Secretary, Paulette Rybarski
- Member, Ron Klein

Approval of Agenda

Approval of Minutes

- August 23, 2023 Regular Board Meeting Minutes

Public Comment

Treasurer's Report

- August 2023 Financial Statements
- Payment of Bills for September 2023
- Payroll & Paid Time Off Accumulation Report for August 2023
- FY 24 Budget Review
 - Adoption of General Appropriations Act Budget

Old Business:

- **VBCD Foundation**
- **Management Team Update**
- **Policy Review:**
 - **Anti-discrimination and Anti-harassment Policy 2023.01**
 - **Board of Director Policy 2023.01**
 - **Conflict of Interest Policy 2023.01**
 - **Disciplinary, Grievance, & Termination Policy 2023.01**
 - **Freedom of Information Act Policy 2023.01**
 - **Investments Policy 2023.01**
 - **Nepotism Policy 2023.01**
 - **Travel Policy 2023.01**
- **Grant Application Submissions:**
 - **Michigan Department of Environment, Great Lakes, and Energy (EGLE) | Creating a Culture of Resilience Capacity 2023 Grant Funding Opportunity | Protecting Van Buren County Coastal Areas Through Outreach and Education | \$24,699.28 | expected decision date January 1, 2024**
 - **EGLE | Van Buren County Municipal Transfer Station Recycling Infrastructure Project | \$500,000.00 awarded | \$0 match**



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New Business:

- **Michigan Association of Conservation Districts (MACD) Annual Fall Conference**
- **MACD Membership Dues**
- **FY 24 Annual VBCD Board Calendar**
- **FY 24 Calendar of Events**
- **FY 24 Business Plan of Work**
- **Natural Resource Conservation Service (NRCS) / Michigan Department of Agriculture & Rural Development (MDARD) Memorandum of Agreement Comments**

Committee Updates:

- **Fund Development**
- **Property Development**

Farmland and Open Space Preservation [Part 361 (1994 Public Act 451)] Applications for Review: None.

Board of Director Reports

- Chairperson - verbal
- Vice Chairperson - verbal
- Treasurer - verbal
- Secretary - verbal
- Member - verbal

Van Buren Conservation District Staff Reports:

- Deputy Administrator's Report - verbal
- Administrator's Report - verbal
- Ag Conservation/Water Quality Projects Report - written
- CISMA Report - written
- MAEAP Report - written
- NACD/NRCS TA Report - written
- NRCS CT Report - written
- Outreach Report - written
- Produce Safety Report - none
- Resource Recovery Report - written

Cooperating Agency Reports:

- FSA Report - none
- Land Preservation Board Report - none
- MDARD Report - written
- MSUE Report - email
- NRCS - none
- VBCD Foundation Board - none

Other Correspondence:

- MACD Vice President Nomination Request - Steve Law

Next Board Meeting: October 25, 2023 | 10:00 AM | VBCD Office | 1035 E Michigan Ave., Paw Paw, MI 49079

Adjournment